



Procedure number:
Page Number: 1 of 1
Effective Date:
“Supersedes” Notification:
Key Function of Origin:
Procedure Approval Authority:

Puerto Rico Clinical and Translational Research Consortium

Procedure Title: Shipment of Samples in Dry Ice
Issuing Date:

I. Overview/Procedure Description:

The shipment of samples in dry ice depends on the availability of the product. It is necessary to coordinate the purchase of dry ice in order to assure the shipment of samples in compliance with the protocol specifications.

II. Area(s) of Responsibility:

PRCTRC Personnel, investigators and collaborators.

III. Procedure Details:

The PRCTRC laboratory personnel will notify the investigator and/or collaborator of the need to coordinate the shipment of samples in dry ice, in advance. It will be verified that all the necessary materials for the shipment are available, and preferably, at the laboratory prior to the time samples are processed and scheduled for shipping. The date more convenient to carry out the shipment, the quantity of dry ice necessary, and the total cost will be determined in advance. The money for the purchase of the dry ice and for the payment for the delivery should be brought to the laboratory personnel the day prior to the shipment or the same day as the shipment before 9:00AM. Once the dry ice is received, the receipts will be delivered to the investigator and/or collaborator. The laboratory personnel will not be responsible for delays in the shipments because of the lack of dry ice; in that situation a new date for the shipment will depend on its availability.

IV. References:

See protocol specifications.

V. Help Page: