



Procedure number:
Page Number: 1 of 1
Effective Date:
“Supersedes” Notification:
Key Function of Origin: TRCL
Procedure Approval Authority:

Puerto Rico Clinical and Translational Research Consortium

Procedure Title: Specimen Rejection
Issuing Date:

I. Overview/Procedure Description:

The laboratory personnel will evaluate the adequacy of the specimens received for each test and/or protocol. If acceptability criteria are not met, the nurses and study coordinator will be notified.

II. Area(s) of Responsibility:

PRCTRC Laboratory Personnel, nurses, study coordinators.

III. Procedure Details:

To assure the quality of the results is important the quality of the sample be protected. Samples will be rejected if it: is not identified correctly; is not labeled; is not accompanied by a requisition (if applies) or the information between the sample and the requisition does not agree; is hemolyzed, lipemic or coagulated (in the case of samples drawn in tubes with anticoagulants); are not preserved and/or transported at an adequate temperature; are not brought to the laboratory inside the timeframe established for the test; are drawn in the incorrect tubes; or if the quantity is not enough (in the case of tubes with anticoagulant). The nurse and the study coordinator will be notified and, if possible, a second sample will be drawn, if the participant consents. Supply materials must be provided with the sample (additional labels, vials, forms, etc.).

IV. References:

General Laboratory Systems
493.1232 Standard: Specimen Identification and Integrity

Preanalytic Systems
493.1242 Standard: Specimen Submission, Handling and Referral

V. Help Page:

<http://wwwn.cdc.gov/clia/regs/toc.aspx>