



Puerto Rico Clinical and Translational Research Consortium Evaluation Core Request Form

Please complete the following information about your Core needs.

APPLICANT NAME: _____ **DATE:**(MM / DD / YY)_____

1. Core(s) requesting EC Support (mark all that apply)

- | | |
|---|---|
| <input type="checkbox"/> Administrative Core | <input type="checkbox"/> Clinical Research Resources & Facilities |
| <input type="checkbox"/> Professional Development Core | <input type="checkbox"/> Community Based Research |
| <input type="checkbox"/> Regulatory Knowledge & Support | <input type="checkbox"/> Collaborations & Partnerships Core |
| <input type="checkbox"/> Technologies & Resources for Core Labs | <input type="checkbox"/> Biomedical Informatics Core |
| <input type="checkbox"/> Pilots Project Program | <input type="checkbox"/> Research Design & Biostatistics |

2. Requested EC Support: (See Definitions)

- | | |
|---|---|
| <input type="checkbox"/> Activity Satisfaction (should be submitted the activity promotion) | <input type="checkbox"/> Need Assessment |
| <input type="checkbox"/> Process Evaluation | <input type="checkbox"/> Tracking System |
| <input type="checkbox"/> Outcome Evaluation | <input type="checkbox"/> Other, please specify: _____ |

3. Please provide a **brief description of what you **wants to explore** (NOTE: if you request tracking system please specify which platform do you prefer):**

4. Target Audience (mark all that apply):

- | | |
|---|---|
| <input type="checkbox"/> Investigators | <input type="checkbox"/> PRCTRC Staff |
| <input type="checkbox"/> Research Staff | <input type="checkbox"/> Scholars |
| <input type="checkbox"/> Community Based Organization | <input type="checkbox"/> Other, please specify: _____ |

****If the REQUEST is related to an activity satisfaction, please continue... (IF NOT FINISH and Submit)**

5. Activity Title: _____

6. Activity Place: _____

7. Activity Date: ___ ___ / ___ ___ / ___ ___
(MM / DD / YY)

8. Activity Evaluation Format:

- Questionnaire
- Online Survey (survey monkey)
- All above

EC SUPPORT DEFINITIONS



Activity Satisfaction

- Measure the participants satisfaction with the activity. These evaluations usually include items to assess overall perception about organization, facilities, format, schedule, utility, relevance, and speaker/presenter performance.



Process Evaluation

- Assess planning and implementation of Core activities to continuous quality improvements.
- Include Satisfaction Survey.



Outcome Evaluation

- Determine the impact on the desirable outcomes.



Need Assessment

- Serve as the first step in any planning or to design process.



Tracking System

- Design or adapt databases or tracking templates to assess goals and outcomes (e.g. resources utilization, services provided). EC encourage the use of REDCap, EXCEL, and SPSS platforms.